Fieldstone Community Development District

12051 Corporate Blvd., Orlando, FL 32817 Phone: 407-723-5900, Fax: 407-723-5901 www.fieldstonecdd.com

The meeting of the Board of Supervisors for the Fieldstone Community Development District will be held Wednesday, June 9, 2021 at 1:30 p.m. located at 8141 Lakewood Main Street, Bradenton, FL 34202. The following is the proposed agenda for this meeting.

Call in number: 1-844-621-3956

Passcode: 790 562 990 #

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Call to Order
- Roll Call
- Public Comment Period [for any members of the public desiring to speak on any proposition before the Board]

General Business Matters

- Consideration of the Minutes of the May 12, 2021 Board of Supervisors' Meeting
- 2. Ratification of Funding Requests 2021-46 2021-49
- 3. Ratification of Payment Authorizations # 27-30
- 4. Ratification of Requisitions Morgan's Glen Project # 2019-93 2019-100
- 5. Review of District Financial Statements (under separate cover)

Other Business

- Staff Reports
 - District Counsel
 - District Engineer
 - District Manager
- Audience Comments
- Supervisors Requests

<u>Adjournment</u>



Consideration of the Minutes of the May 12, 2021 Board of Supervisors' Meeting

MINUTES OF MEETING

FIELDSTONE COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS MEETING Wednesday, May 12, 2021 at 1:30 p.m. 8141 Lakewood Main Street.

8141 Lakewood Main Street, Bradenton, FL 34202

Board Members present at roll call via speakerphone or in person:

Pete Williams Chairperson
Sandy Foster Vice Chairperson
Priscilla Heim Assistant Secretary
John Blakley Assistant Secretary
Dale Weidemiller Assistant Secretary

Also present at roll call via speakerphone or in person:

Vivian Carvalho District Manager-PFM Group Consulting LLC

Venessa Ripoll Assistant District Manager- PFM Group Consulting LLC

(via phone)

Amanda Lane PFM Group Consulting, LLC (via phone)
Kevin Plenzler PFM Financial Advisors, LLC (via phone)

Ed Vogler District Counsel- Vogler Ashton (via phone)
Kim Ashton Vogler Ashton (via phone)
Rob Engle District Engineer- Stantec (via phone)

Jim Schier Neal Communities
John McKay Neal Communities
Janice Snow Neal Communities

John LeinaweaverNeal Communities(via phone)Tom PanasenyNeal Communities(via phone)Pam CurranNeal Communities(via phone)

Misty Taylor Bond Counsel-Bryant Miller Olive

Sete Zare MBS Capital Markets, LLC (via phone)

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Carvalho called the meeting to order at 2:05 p.m. and proceeded with roll call. The Board Members and Staff in attendance are outlined above.

Public Comment Period

There were no members of the public present.

SECOND ORDER OF BUSINESS

General Business Matters

Consideration of the Minutes of the April 14, 2021 Board of Supervisors' Meeting

The Board reviewed the Minutes of the April 14, 2021 Board of Supervisors' Meeting.

On MOTION by Mr. Williams, seconded by Ms. Foster, with all in favor, the Board approved the Minutes of the April 14, 2021 Board of Supervisors' Meeting.

Consideration of Resolution 2021-09, Approving a Preliminary Budget for Fiscal Year 2022 and Setting a Public Hearing Date

Ms. Carvalho suggested August 11, 2021 as the public hearing date at this location at 1:30PM. This District still has to go through the process of proposing a budget with the anticipation that most likely the North River Ranch Improvement Stewardship District merger will occur over the summer prior to the beginning of the new fiscal year. There will be notice sent to all the owners about the merger as it relates to Fieldstone CDD and this District assessment have gone on the tax roll.

Ms. Carvalho noted that Ms. Snow previously mentioned there is potential for not sufficient streetlighting. Ms. Snow stated there are also not enough funds for the Activities Director. Ms. Snow stated she needs another 24-48 hours to finalize that line item as she just received the redlined version back on the WTS agreement. There is currently \$20,000.00 budgeted but it will be closer to \$80,000.00 but it will not exceed \$100,000.00. A discussion took place to go with the higher number of \$10,000.00.

Mr. Panaseny recommended adjustments on the Field expenses. He recommended \$50,000.00 for Lake Maintenance. He recommended \$250,000.00 for Landscape Maintenance. He recommended \$50,000.00 for Streetlights. He recommended \$15,000.00 for Maintenance Staff

Ms. Lane calculated the increases for a Total Fiscal Year 2022 Preliminary Budget of \$1,043,826.50.

Ms. Carvalho explained between now and the June meeting the Budget can be revised down before they notice to the owners and it cannot increase after today. All the owners will have an assessment notice with a revision that the District is in the process of merging so the tax bill might be under Fieldstone CDD or the North River Ranch Improvement Stewardship District. There were no other changes to the budget. Ms. Carvalho requested

a motion to approve Resolution 2021-09 setting August 11, 2021 as the Public Hearing date at this location at 1:30PM and approving a Net Revenue Budget of \$1,043,826.50.

A discussion took place about the meeting location and possible call in option. Ms. Vogler stated the call in option is ok but District staff should monitor for any criticism on that decision and be flexible about changing it in the future. Ms. Carvalho noted the District can put a provision in the agenda for the upcoming meetings that space is limited. A discussion ensued. Ms. Carvalho will look into a meeting location at Gateway Publix on Moccasin Wallow Rd.

Ms. Lane stated there was one other additional change regarding the Budget. Fieldstone is issuing new Bonds so the Dissemination Agent Fee should go up to \$15,000.00 rather than staying at \$10,000.00 which would increase the Total Budget to \$1,048,826.50.

On MOTION by Mr. Williams, seconded by Mr. Weidemiller, with all in favor, the Board approved Resolution 2021-09, Approving a Preliminary Budget for Fiscal Year 2022 in the amount of \$1,048,826.50 and Setting August 11, 2021 as the Public Hearing Date at this location at 1:30PM.

Review and Consideration of Supplemental Assessment Methodology Report

Mr. Plenzler reviewed the Supplemental Assessment Methodology Report. This document is in similar form to what the Board reviewed in its prior meeting and it was adjusted for final pricing. The only table with significant change is Table 4. The Par amount stayed the same but there was a slight reduction in annual assessments associated with a slightly lower interest rate than initially bonded. It takes the net assessments to between \$658.00 and \$779.00 annually. There were no other significant changes to the document. Ms. Carvalho requested a motion to approve the Supplemental Assessment Methodology Report as presented.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board approved the Supplemental Assessment Methodology Report.

Consideration of Resolution 2021-10, Special Assessment Bonds for Series 2021B

Ms. Ashton explained Resolution 2021-10 supplements Resolution 2019-07 by taking the final Bond pricing numbers for the Series 2021B Bonds applies them to an updated

assessment methodology that the Board just approved dated May 6, 2021 and confirms the final assessments associated with the Series 2021B Bonds for the lands within Phase 1C and 1D West. This confirmation was authorized by the CDD's prior Resolution 2019-07 noting that, that Resolution would be updated and supplemented with each Bond closing for final bond price numbers and final assessment numbers.

On MOTION by Mr. Williams, seconded by Ms. Heim, with all in favor, the Board approved Resolution 2021-10, Special Assessment Bonds for Series 2021B Bonds.

Update of WTS Agreement with the District for Onsite Management Services

Ms. Carvalho asked Ms. Snow to provide an update of the conference call they had between the Stewardship District Counsel, Mr. Vogler Fieldstone CDD Counsel and the Counsel representing WTS. Ms. Snow stated she just received the redlined version from WTS before the meeting started. She forwarded to Mr. Vogler and Mr. Johnson. Ms. Snow will follow up with Mr. Johnson outside the meeting and obtain confirmation that he and Mr. Vogler are in agreement with all the changes so the WTS Agreement can be fully executed by Mr. Williams.

Ms. Carvalho questioned will the WTS Agreement be in place with staff onsite by June 1, 2021. Ms. Snow stated that most likely that is too soon and more realistic timeframe be by June 30, 2021. No action was required by the Board.

Letter from Supervisor of Elections - Manatee County

Ms. Carvalho explained the District is required to state on the record the number of registered voters living within the District boundaries. As of April 15, 2021, there are 61 registered voters within the District.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board accepted the Letter from the Supervisor of Elections – Manatee County.

Ratification if PRECO Agreement, Morgans Glen 3A

The Board reviewed the PRECO Agreement, Morgans Glen 3A.

On MOTION by Mr. Williams, seconded by Ms. Foster, with all in favor, the Board ratified the PRECO Agreement, Morgans Glen 3A.

Review and Consideration of Change Order No. 12, Woodruff & Sons, Inc.

Mr. Engle presented Change Order No. 12 to the Woodruff & Sons Contract in the increased amount of \$104,390.58.

These are extras for the month which include hydroseeding, additional mail kiosks, trails/ walks outside the project area, construction items which were field changes, and change off road base material. The road base was bid as soil cement base and the team decided to change to crushed concrete base. A discussion took place.

On MOTION by Mr. Williams, seconded by Mr. Weidemiller, with all in favor, the Board approved Change Order No. 12 to the Woodruff & Sons Contract in the increased amount of \$104,390.58.

Ratification of Funding Requests 2021- 28 – 2021-45

The Board reviewed Funding Requests 2021-28 – 2021-45.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board ratified Funding Requests 2021-28 – 2021-45.

Ratification of Payment Authorizations # 22-26

The Board reviewed Payment Authorizations # 22-26.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board ratified Payment Authorizations # 22-26.

Ratification of Requisitions Morgan's Glen Project #2019-84 – 2019-92

The Board reviewed Requisitions Morgan's Glen Project #2019-84 – 2019-92

On MOTION by Mr. Williams, seconded by Mr. Weidemiller, with all in favor, the Board ratified Requisitions Morgan's Glen Project #2019-84 – 2019-92.

Review of District Financial Statements

The Board reviewed the District Financial Statements through April 30, 2021.

On MOTION by Mr. Weidemiller, seconded by Mr. Williams, with all in favor, the Board accepted the District Financial Statements.

THIRD ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – No Report

District Manager – Ms. Carvalho noted the next Board of Supervisors' Meeting is scheduled for June 9, 2021.

Audience Comments and Supervisor Requests

There were no audience comments or Supervisor requests.

Secretary / Assistant Secretary

FOURTH ORDER OF BUSINESS	Adjournment
There were no other questions or comments. Ms. C the meeting.	arvalho requested a motion to adjourn
On MOTION by Mr. Blakley, seconded by Ms. Fos Meeting of the Board of Supervisors' for the Fields was adjourned at 2:30 p.m.	

Chairperson / Vice Chairperson

Ratification of Funding Requests 2021-46 – 2021-49

Funding Request 2021-46 - 2021-49

PA#	Description	Amount	Total
2021-46	RIPA & Associates	\$16,820.00	
			\$16,820.00
2021-47	Forterra	\$34,370.15	
	Fortiline Waterworks	\$82,765.20	
	John M Hall Compnay	\$676,242.73	
			\$793,378.08
2021-48	Booth Design Group	\$1,512.50	
			\$1,512.50
2021-49	Booth Design Group	\$670.00	
			\$670.00
		TOTAL	\$812,380.58

Funding Request No. 2021-46 (Brightwood Phase 1A1, 1A2) 4/30/2021

Item No.	Payee	Invoice No.	E	Brightwood Phase 1
1	RIPA & Associates Boardwalk Sidewalk Connection	RA2104120	\$	16,820.00
		TOTAL	\$	16,820.00

Venessa Ripoll
Secretary / Assistant Secretary

Funding Request No. 2021-47 (BW Ph 1C 1DW)

4/30/2021

Item	Payee	Invoice		Grand Reserve 1C & 1D
No.		No.		West
1	Forterra			
	Ph 1C & 1D West Construction Materials on 04/20/2021	11787734	\$	5,433.19
	Ph 1C & 1D West Construction Materials on 04/26/2021	11788766	\$	4,263.87
	Ph 1C & 1D West Construction Materials on 04/27/2021	11789184	\$	2,643.60
	Ph 1C & 1D West Construction Materials on 04/27/2021	11789189	\$	5,205.60
	Ph 1C & 1D West Construction Materials on 04/28/2021	11789304	\$	4,306.69
	Ph 1C & 1D West Construction Materials on 04/28/2021	11789412	\$	12,517.20
2	Fortiline Waterworks			
	Ph 1D Construction Materials on 04/19/2021	5232438	\$	10,386.00
	Ph 1D Construction Materials Credit on 04/23/2021	5287014	\$	(313.00)
	Ph 1C Construction Materials on 04/19/2021	5246231	\$	56,066.20
	Ph 1C Construction Materials on 03/24/2021	5248760	\$	4,749.00
	Ph 1C Construction Materials on 04/16/2021	5248763	\$	1,148.00
	Ph 1D Construction Materials on 04/11/2021	5263567	\$	522.00
	Ph 1C Construction Materials on 04/16/2021	5265653	\$	8,722.00
	Ph 1C Construction Materials on 04/23/2021	5279795	\$	1,485.00
3	Jon M Hall Company			
	NRR Ph 1C & 1D West Pay Application 4 Through 04/30/2021		\$ (676,242.73

TOTAL

\$793,378.08

Secretary / Assistant Secretary

Funding Request No. 2021-48 (Ft. Hamer Road Extension Phase 1) 5/7/2021

Item No.	Payee	Invoice No.	F	t. Hamer
1	Booth Design Group Common Areas-#4 Services Through 05/03/2021	2706	\$	1,512.50
3		TOTAL	\$	1,512.50

Vivian Carvalho Secretary / Assistant Secretary

Funding Request No. 2021-49 (Grande Reserve)

5/7/2021

Item No.	Payee	Invoice No.	Grand Reserve
1	Booth Design Group Brightwood 1BCD Services Through 05/03/2021	2707	\$ 670.00
		TOTAL	\$ 670.00

Vivian Carvalho
Secretary / Assistant Secretary

Ratification of Payment Authorizations # 27-30

Payment Authorizations #27-30

PA#	Description	Amount	Total
27	Frontier	\$605.74	
	Jan-Pro of Manasota	\$895.00	
	Jan-1 10 of Manasota	Ψ030.00	
	MarcoLease	\$695.00	
	Manatee County Utilites Department	\$1,039.54	
	Peace River Electric Cooperative	\$2,864.57	
	Southern Land Services of Southwest Florida	\$75.00	
	Sunrise Landscape	\$11,949.10	
			\$18,123.95
28	Eco-Logic Services	\$3,375.00	
	Jan-Pro of Manasota	\$106.20	
	McClatchy Company	\$323.20	
	S&G Pools	\$900.00	
	Vogler Ashton	\$6,645.50	
			\$11,349.90
29	MI-BOX Gulf Coast	\$189.00	
	PFM Group Consulting	\$9.55	
	Sunrise Landscape	\$19,200.00	
	Supervisor Fees - 05/12/2021 Meeting	\$1,000.00	
	VGlobalTech	\$100.00	

			\$20,498.55
30	Daystar Exterior Cleaning	\$1,250.00	
		4070.07	
	Florida Department of Health	\$250.35	
	PFM Group Consulting	\$3,333.33	
	т т т от остроновити	40,000.00	\$4,833.68
		TOTAL	\$54,806.08

Payment Authorization No. 027

4/30/2021

Item No.	Payee	Invoice No.		General Fund
1	Frontier Services Through 05/22/2021	, ,	\$	605.74
2	Jan-Pro of Manasota	200.40	•	205.00
	Brightwood Pavilion Monthly Cleaning	66043	\$	895.00
3	MacroLease			
	Lease Installment	306022	\$	695.00
4	Manatee County Utilities Department			
	11510 Little River Way ; Service 03/18/2021 - 04/20/2021	Acct: 312296-162425	\$	488.49
	8905 Grand River Pkwy; Service Through 04/27/2021	Acct: 312296-164615	\$	108.61
	11539 Little River Way ; Service Through 04/27/2021	Acct: 312296-164711	\$	442.44
5	Peace River Electric Cooperative			
	11510 Little River Way ; Service 03/20/2021 - 04/19/2021	Acct: 168751001	\$	1,101.53
	Grand River Parkway ; Service 03/20/2021 - 04/19/2021	Acct: 168751003	\$	657.46
	11539 Little River Way ; Service 03/20/2021 - 04/19/2021	Acct: 168751004	\$	33.50
	8905 Grand River Parkway ; Service 03/20/2021 - 04/19/2021	Acct: 168751005	\$	51.50
	Lot Decorative Lights; Service 03/20/2021 - 04/19/2021	Acct: 168751007	\$	480.61
	Entry Feature ; Service 04/14/2021 - 04/19/2021	Acct: 168751008	\$	45.32
	8404 Canyon Creek Trl ; Service 03/22/2021 - 04/19/2021	Acct: 168751011	\$	69.92
	8420 Arrow Creek Dr ; Service 03/20/2021 - 04/19/2021	Acct: 168751012	\$	45.35
	11712 Moccasin Wallow Rd; Service 03/20/2021 - 04/19/2021	Acct: 168751013	\$	71.61
	11750 Little River Way ; Service 03/20/2021 - 04/19/2021	Acct: 168751014	\$	43.79
	11724 Moccasin Wallow Rd ; Deposit	Acct: 168751016	\$	200.00
	Grand Reserve PH1A-2 Lot ; Service 03/20/2021 - 04/19/2021	Acct: 168751017	\$	63.98
6	Southern Land Services of Southwest Florida			
	Street Sweeping	40921-35	\$	75.00
7	Sunrise Landscape			
	Irrigation Repairs	73054	\$	94.20
	Irrigation Repairs	73428	\$	165.45
	April Landscape Maintenance	818	\$	11,689.45

Page 1 of 1

TOTAL

18,123.95

Return to: Fieldstone CDD c/o PFM Group Consulting 12051 Corporate Boulevard Orlando, FL 32817 (407) 723-5925 // LaneA@pfm.com Chairman / Vice Chairman

RECEIVED

Payment Authorization No. 028

5/7/2021

Item No.	Payee	Invoice No.	General Fund
1	Eco-Logic Services		
	April Services	1170	\$ 3,375.00
2	Jan-Pro of Manasota		
	Janitorial Supplies	774	\$ 106.20
3	McClatchy Company		
	Legal Advertising on 04/07/2021 (Ad: IPL0015944)	18981	\$ 323.20
4	S&G Pools		
	May Pool Service	5121	\$ 900.00
5	Vogler Ashton		
	General Counsel Through 04/23/2021	6818	\$ 6,645.50

TOTAL

\$ 11,349.90

Vivian Carvalho

Secretary / Assistant Secretary

Payment Authorization No. 029 5/14/2021

Item No.	Payee	Invoice No.		General Fund
1	MI-BOX Gulf Coast Month Box Rental	5221	\$	189.00
2	PFM Group Consulting April Reimbursables	OE-EXP-05-19	\$	
3	Sunrise Landscape	OE-EXP-05-19	Φ	9.55
,	Mulch Installation in all Phase 1 Beds	406	\$	19,200.00
4	Supervisor Fees - 05/12/2021 Meeting			
	Dale Weidemiller		\$	200.00
	John Blakley		\$	200.00
	Pete Williams		\$	200.00
	Sandy Foster		\$	200.00
	Priscilla Heim		\$	200.00
5	VGlobalTech			
	May Website Maintenance	2687	\$	100.00

Venessa Ripoll
Secretary / Assistant Secretary

Chairman / Vice Chairman

TOTAL

20,498.55

Payment Authorization No. 030

5/21/2021

Item No.	Payee	Invoice No.		General Fund
1	Daystar Exterior Cleaning May Maintenance	13241	\$	1,250.00
2	Florida Department of Health Brightwood Pavilion Pool Permit Fee Payment Fee	Permit 41-60-1940920 	\$ \$	250.00 0.35
3	PFM Group Consulting DM Fee: May 2021	DM-05-2021-0015	\$	3,333.33
		TOTAL	\$	4 833 68

Venessa Ripoll
Secretary / Assistant Secretary

Ratification of Requisitions Morgan's Glen Project # 2019-93 – 2019-100

Fieldstone CDD Series 2019 - Morgan's Glen Summary of Requisition(s): 93

Requisition	<u>Vendor</u>	:	<u>Amount</u>	Special Instructions	Submit Payment
93	Sunrise Landscape	\$		Please overnight the payment and include a copy of the pay app(s) (page(s) 6 of the .pdf file) with the payment.	Please overnight the payment to: Sunrise Landscape 5521 Baptist Church Road Tampa, FL 33610 (813) 985-9381

Total \$ 77,697.05

Fieldstone CDD Series 2019 - Morgan's Glen Summary of Requisition(s): 94-95

Requisition	<u>Vendor</u>	<u> </u>	<u>Amount</u>	Special Instructions	Submit Payment
					Booth Design Group
				Please reference invoice(s)	146 Second Street North Suite 302
94	Booth Design Group	\$	675.00	2709 on the payment.	St. Petersburg, FL 33701
				Please include a copy of	
				the pay app(s) (pages 10,	Windward Building Group, Inc.
				12, & 14 of the .pdf file)	650 2nd Ave South
95	Windward Building Group	\$	97,537.47	with the payment.	St. Petersburg, FL 33701

Total \$ 98,212.47

Fieldstone CDD Series 2019 - Morgan's Glen Summary of Requisition(s): 96-97

Requisition	<u>Vendor</u>	<u> </u>	<u>Amount</u>	Special Instructions	Submit Payment
00		Φ.		SAL15233 and SAL15243	
96	Driggers Engineering Services	\$,	Please reference invoice(s)	<u> </u>
97	SignPro Studios	\$	16,172.50		827 Victoria Drive Dunedin, FL 34698

Total \$ 18,390.50

Fieldstone CDD Series 2019 - Morgan's Glen Summary of Requisition(s): 98-100

Requisition	<u>Vendor</u>	<u>Amount</u>	Special Instructions	Submit Payment
				Dewberry Engineers
			Please reference invoice(s)	PO Box 821824
98	Dewberry Engineers	\$ 2,205.00	1967549 on the payment.	Philadelphia, PA 19182-1824
			Please reference invoice(s)	Onsight Industries, LLC
			006-21-295276-1 on the	900 Central Park Drive
99	Onsight Industries	\$ 12,506.30	payment.	Sanford, FL 32771-6634
	-			Please overnight the payment to:
			Please overnight the	
			payment and reference	Woodruff & Sons
			project 2730 and pay	6450 31st Street East
			app(s) 16 with the	PO Box 10127
100	Woodruff & Sons	\$ 486,980.10		Bradenton, FL 34282-0127

Total \$ 501,691.40

Review of District Financial Statements (under separate cover)